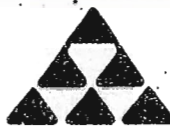


ISSUED  
Dt. 12/8/2014



SLUM REHABILITATION AUTHORITY

No. SRA/CEO/82/2014

Dtd. 12<sup>th</sup> August 2014

Office order

It is observed that various proposals in respect of LOI, IOA etc. submitted by engineering desk are not in proper order, specially when concessions are recommended under clause 6.24 of Appendix IV of D.C.R. 1991, the hardship must be demonstrated/ elaborated properly. In view of this the following guidelines are given to all Engineer staff to follow scrupulously.

Ownership issue

- 1) While processing the proposal the documents regarding ownership/ development rights of land shall be scrutinized and be seen carefully.

Basic requirements

- 2) While processing the LOI basic thing such as slum declaration, plot area, reservation, access to the Scheme area and nos of eligible slum dweller shall be considered properly.

Paging and signing

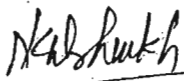
- 3) All the pages of the report as well as LOI conditions shall be in typed matter and no corrections with handwriting is allowed, and is to be signed by concerned SE, AE, EE and Dy. C.E. with date.

Recording self opinion

- 4) The Officer concern must give their opinion and they should not merely submit the proposal saying that whether to accede the request of Architect/ Developer.

Hardship

- 5) When concession are recommended under clause 6.24 of Appendix IV of DCR 1991, the hardship in detail shall be specifically demonstrated in the report.

  
Chief Executive Officer, 12.08.14  
Slum Rehabilitation Authority

To

- 1) Deputy Chief Engineer, SRA
- 2) Executive Engineer, SRA, City, Western Suburb, Eastern Suburb
- 3) Assistant Engineer, SRA all
- 4) Sub Engineer, SRA all
- 5) Administrative Officer, SRA